



MANCHESTER CITY COUNCIL

Revenues and Benefits Unit Council Tax Service

Website: www.manchester.gov.uk/counciltax

Email: ctax.enquiries@manchester.gov.uk

Telephone: 0161 234 5002

PO Box 3 Manchester M15 5BA

Move out - Tenancy End

(use this form to tell the Council Tax Service when a tenancy has ended)

1. Property address:-

2. Liable name(s)

Title	First name	Surname
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3. Forwarding address:-

4. Tenancy end date: _____

5. Vacation date *(if different)*: _____

6. Managing agents address and phone number:

7. Owners address and phone number:

8. Was this a furnished let: yes no

Signature: _____ Date: _____

Daytime contact number: _____

Email address: _____

For office use only: Account reference: _____ Property reference: _____