

Key Decision



MANCHESTER
CITY COUNCIL

Urgent Key Decision

Request to a scrutiny chair that an urgent key decision be made without being published in the Register of Key Decisions, and/or that key decision be exempt from call in for scrutiny.

Decision maker	The Chief Executive	
What is the decision?	To enter into legal agreements with a prospective tenant at Heron House.	
List Non-confidential reports Reports to be considered that can be made available to the public		
List Confidential reports Reports to be considered which contain confidential or exempt information	Briefing Note	
Reason for confidentiality	The letting is to a specialist occupier with particular needs.	
Intended date of decision	14 November 2018	
Officer contact details For any further information	Name:	Eddie Smith
	Tel:	234 3030
	Email	e.smith@manchester.gov.uk
Has the decision been published in the Register of Key Decisions?	No	
Reasons for special urgency Explain why it cannot be published in the Register of Key Decisions with 28 days notice.	The Council has agreed terms with a specialist occupier to enter into a 15 year lease for office accommodation at Heron House. The completion of the agreements by 15 th November 2018 are required to ensure that building works are completed to enable the tenant to take occupation by mid 2019.	
Is exemption from call-in for scrutiny needed?	Yes	
Explain how any delay will seriously prejudice the legal or financial position of the Council	Any delay will impact upon the completion of works at the building to facilitate the tenant taking occupation. Given the letting, it is critical that the timescales are met.	
Scrutiny Chair who has agreed the decision is reasonable and urgent	Name	Councillor Sarah Russell
	Signed	
	Date	13 November 2018

Request prepared by:

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Decision taken

Made by an Executive Member or Chief Officer



MANCHESTER
CITY COUNCIL

Notice of Decision Made

Decision maker	The Chief Executive
Date of decision	19 November 2018
What is the decision?	To enter into legal agreements with a prospective tenant at Heron House.
Reasons for the decision (but excluding any exempt or confidential information)	The Council has agreed terms with a specialist occupier with particular needs to enter into a 15 year lease for office accommodation at Heron House.
Alternatives considered and rejected	N/A
Interests Declared	N/A
Officer contact details For any further information	Eddie Smith 234 3030 e.smith@manchester.gov.uk

Register of Key Decisions

Register of Key Decisions Reference	
OR – if not published in the Register of Key Decisions	
Reasons for special urgency such that this was not published in a Register of Key Decisions	The letting is to a specialist occupier.

Scrutiny Call In

Call-in deadline	
OR – if Exempt from Call-in	
Advice as to how any delay would seriously prejudice the legal or financial position of the Council	Any delay will impact upon the completion of works at the building to facilitate the tenant taking occupation. Given the letting, it is critical that the timescales are met.
Scrutiny Chair who agreed the urgency	Sarah Russell - Chair of Resources and Governance Scrutiny Committee
Date this notice was published	19 November 2018